



International Symposium on Grids & Clouds

19~25 March 2011

(19~21 March, Co-located events; 21-25 March, ISGC 2011 & OGF 31)

Academia Sinica, Taipei, Taiwan

Hotel Reservation Form

Secretariat Use Only

ID: _____

Date: _____

Please fill out all fields below.

First Name: _____ Last Name: _____

Institution/Organization: _____ Nationality: _____

Email: _____ Telephone: _____

Hotel Reservation

Hotel	Room Type & Price		Note
Howard Plaza Hotel No. 160, Ren-ai Rd., Sec. 3, Taipei Tel: +886-2-2700-2323	Single	TWD 3,800 per night	1. Breakfast and 10% tax are included. 2. Internet service available with charge-- 24hrs for TWD 280) 3. Cancellations must be made 72 hours (Taiwan Standard Time) prior to the check-in date, or there will be an additional processing fee.
	Twin	TWD 4,300 per night	
	Deluxe Single	TWD 4,100 per night	
Leader Hotel Taipei No.83, Sec. 4, Roosevelt Rd., Taipei, Taiwan, R.O.C. Tel: 886-2-2363-0858	Single	TWD 2,500 per night	1. Breakfast and 10% tax are included. 2. Free Internet service. 3. Cancellations must be made 72 hours (Taiwan Standard Time) prior to the check-in date or there will be an additional processing fee.
	Twin	TWD 2,700 per night	
Guest House of Academia Sinica No. 128, Academic Rd., Sec. 2, Nankang, Taipei Tel: +886-2-2785-2717	Single	TWD 1,100 per night	1. 10% tax included. 2. Breakfast NOT included. 3. Free Internet service. 4. No credit card guarantee required. 5. Only accepts CASH payment in TWD.
	Twin	TWD 1,400 per night	

Reference Exchange Rate USD: TWD=1: 30 as of 26 November 2010.

Flight Details (Please fill in by 24-hour clock ex: 9:00, 14:00)

Check-in Date: _____ Flight NO. _____ Arrival Time: _____ :

Check-out Date: _____ Flight NO. _____ Departure Time: _____ :

Preferred Hotel & Room Type

- Howard Plaza Hotel
 Leader Hotel Taipei
 Guest House at Academia Sinica

Room Type : Single Twin Deluxe Single (Howard Plaza Hotel Only)



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Guarantee for one-night Deposit (Only for Howard Plaza Hotel & Leader Hotel Taipei)

You will not be charged any hotel fee at this moment. You will be charged from the hotel directly when you check-out.

Card Type: Visa Card MasterCard

Card No.: _____

Expiry Date: _____ / _____ (mm/yy)

CVD Code (Last 3 digits on the back of the card): _____

Name of cardholder (Please print): _____

Signature of cardholder: _____

Date: _____

Note:

1. Reservations are made on a first-come-first-served basis.
2. Reservations will be confirmed upon receipt of check in/ out date and credit card guarantee by **1 March 2011**. Thereafter, reservations can only be confirmed subject to room availability.
3. **The credit card guarantee is required for all hotels except for the Guest House of Academia Sinica. You will NOT be charged for the hotel fare at this moment. You will be charged by the hotel directly upon check-out.**
4. Notification of hotel cancellation should be sent in writing to the Secretariat via Email (catherine.wang@twgrid.org) **72 hours (Taiwan Standard Time)** prior to the check-in date. **Please pay attention to the above cancellation policy** of each hotel. In the case of no-show, a fee equal to one-night rate will be charged.
5. Guest House of Academia Sinica only accepts cash payments in TWD and provides limited foreign exchange service (only USD to TWD). Please note that the availability of the foreign exchange service is not guaranteed. Therefore, it is highly recommended to convert your foreign exchanges to Taiwan Dollars (TWD) at the Taiwan Taoyuan International Airport (TPE).
6. Please fill out all fields on this form and send it back to Ms. Catherine Wang via fax or email.

Fax: +886-2-2783-5434

Email: catherine.wang@twgrid.org